

NOTICE

NOTICE IS HEREBY GIVEN that the 2019 Annual General Meeting, (hereinafter "AGM"), of the Members of the British Chamber of Commerce in Latvia (hereinafter "BritCham") will be held on Thursday 21 March 2019 at the British Ambassador's Residence, Jura Alunāna iela 5, Riga, LV-1010 commencing at 9:30. The AGM will have the following agenda:

1. Opening of AGM;
2. Appointment of Chairman and Secretary of AGM;
3. Appointment of Adjudicators (2 persons) and determination of quorum of AGM;
4. Reports for the year 2018;
5. Adoption of the Finance Report for the year 2018;
6. Announcement of Board Members stepping down;
7. Announcement of Board Members standing for election to the Board for 2019-2021;
8. Election of five new Board Members and up to two candidates;
 - 8.1. Vote count;
 - 8.2. Announcement of election results;
9. Appointment of the person confirming truthfulness of the minutes of AGM;
10. Appointment and authorisation of a person or persons who will lodge notice of Board changes and any other necessary documentation emanating from the AGM with the Register of Associations and Foundations;
11. Any other business.

By Order of the Board

Renāte Romanovska

7 March 2019 Executive Director